

## LVPS Parent Council

### AGM Minutes

**Thursday 13<sup>th</sup> September 2018**

Attendees	Nikki Cooper (NC) Linda Halliday (LH) Antony McCallum-McKay (AMM) Sophie Rae Rarity (SRR)	Michelle Denning (MD) Libby Hill (LH) Jackie Mill (JM) Carol Smith (CS)	
Apologies	Ruth Connolly Gordon Gilchrist Claire Walia	Jennifer Falconer Wendy Murray	
			Action By
Welcome	Sophie Rae Rarity (SRR) welcomed everyone to the AGM and thanked them for coming.		
Chair's Report	<p>It was a very successful year for the Parent Council last year, in terms of fundraising and activity within the school. The Halloween Disco and Christmas Fair are two of the biggest fundraisers for the Parent Council. The focus this year will be to support the school financially to provide additional materials/funding for school trips/events as the school budget for this academic year is greatly reduced, as discussed at previous PC meeting.</p> <p>SRR announced a stationery drive to provide basics for children and staff including whiteboard pens, pritt stick and blu tack. AMM to provide specifications to SRR. Parent Council to discuss how to move forward with this (ask parents to donate, ask local businesses to donate, etc.).</p> <p>Planning has started for Halloween Disco, including some changes for the safety of the children. Nursery door to be used for registration and main entrance to be exit route. Nursery &amp; P1 parents to stay with children. No masks allowed for younger groups. Options also being considered for a Halloween Competition e.g. Carve Your Own Pumpkin. MD to find out name of disco provider at recent P7 party.</p> <p>Some children plus Sophie Rae Rarity, Antony McCallum-McKay and Jackie Mill will visit Dobbies on Thursday 27<sup>th</sup> September to choose items for the garden. Dobbies donated £500 to the school.</p>		<p>AMM/SRR</p> <p>MD</p>
Treasurer's Report	Gordon Gilchrist provided report for SRR to advise. Currently we have £1647.71. A number of payments were made last year including £351 towards the P7 Yearbooks, £2000 to School for iPads, £400 towards improving the school garden and £50 for the		

	<p>First Aid Night for parents/kids.</p> <p>Main income providers were Halloween Disco (£711), Christmas Fair (£1403.90) and Easter Egg Competition/Raffle (£343)</p> <p>Not all Parent Council activities were strong fundraising opportunities however they do provide a wonderful experience for the children, for example the Paint Your Own Easter eggs, etc.</p> <p>Parent Council have no requirement to hold large amounts in reserve so parents can discuss where to spend the money. Jackie Mill advised that the school pantomime normally costs around £1000 and is enjoyed very much by the children. It is unable to go ahead unless funded by Parent Council and likewise with Christmas Parties, due to reduced school budget this year.</p>	
Committee Nominations	<p>Co-Chair positions – MD nominated Sophie Rae Rarity and LH seconded nomination. SRR nominated Linda Halliday and MD seconded nomination.</p> <p>Treasurer – SRR nominated Gordon Gilchrist and MD seconded nomination.</p> <p>Secretary – SRR nominated Michelle Denning and LH seconded nomination.</p>	
AOB	<p>Nikki Copper advised that Parent Council can view wide variety of documents that might be helpful via the Connect website.</p> <p>MD to review documents &amp; requirements for licenses/insurance at events and advise SRR/AMM.</p>	MD/SRR/AMM
	Lyndsay McDonald/Susanne Laing to be contacts for P7 Leavers.	
	<p>Fundraising Christmas Cards will be done again this year. JM agreed artwork will be done in class.</p> <p>Post meeting note: MD and Lyndsay McDonald to work on this together. Artwork needs to be returned before Oct break.</p>	JM/MD
	SRR/LH to look into Edinburgh Airport grants.	SRR/LH
	JM to email Donna regarding outdoor space beside playground with hopes that it could become 'bookable space' for the Community.	JM
	MD to check Parent Council Constitution regarding inviting West Lothian Councillors to PC meetings.	MD
	JM advised that even though the school's budget is reduced, and fundraising is required, the school would continue to do some charity fundraising as it is a good moral lesson. This will be based on a local, national and worldwide charity. Charity fundraising will be limited to the Macmillan Coffee Morning and Lepra (sponsored	

	<p>workout). The school will continue to work with the School Uniform Bank/Riverkids as our local charity. This fits into our Eco values – reduce, reuse, recycle.</p> <p>There will be an enterprise activity for all classes to raise money for their school class trip. This is great experience for the pupils. Parent Council agreed to help with funds for younger classes (so all classes able to go on a school trip).</p>	
	MD to check with Gala Day Committee regarding their plans for 2019 and what involvement they'd like from School/Parent Council.	MD
Next meeting dates	<p>Thursday 8<sup>th</sup> November 2018 at 14.30 hrs.</p> <p>The time was changed from 18.30 hrs to allow a variety of parents to attend. Time of subsequent meetings to be discussed further.</p>	